



Winooski Natural Resources Conservation District Board of Supervisors Meeting

Agenda

Date: 16 September 2026

Time : 10 AM - 1 PM

In Person @ WNRCD Berlin Office:

617 Comstock Rd, Suite 1, Berlin, VT 05602

[Video Conference Link](#)

Contact District Manager, Dan Koenemann (daniel@winooskinrcd.org) with Questions

Notice

- A reminder that Conservation Districts are subject to Vermont Open Meeting Law. This comes with some legal requirements, including that our meetings have a hybrid option (both in-person and online), that our meetings be recorded and posted publicly (see our YouTube page [here](#)), and that our meeting materials be available on our website (see our website [here](#)). In addition, the board and its committees are prevented from conducting business outside of open meetings, and voting by email (or by proxy) is prohibited.
- The Vermont Secretary of State's Office hosts an Open Meeting Law training video on their website, which you can find here: <https://sos.vermont.gov/municipal-division/open-meetings>. We held a viewing of this video earlier this year. I encourage all board members to watch the training video. It's only about a half hour and goes over the basics.
- In addition, you can find the full text of the law [here](#), under Subchapter 2: Public Information, 1 V.S.A. § 310 - § 314.

Attendance and Agenda

- Guest Introductions (if applicable)
- Adjustments to the agenda
- ACTION ITEM: Approve Agenda

Review and Approval of Previous Meeting Minutes

- Official Minutes - July 15, 2026
- ACTION ITEM: Approve Minutes

Financial Updates - Pat

- ACTION ITEM: Approve Financials

FY27 Draft Budget and Workplan Review - Dan and Pat

- Updated FY27 Draft Budget
- ACTION ITEM: Approve Budget

NRCS & NRCC Updates - Marybeth Whitten/Rick Hopkins

NRCS Civil Rights Training - Marybeth Whitten

- For real this time



Winooski NRCD Space Updates

- Winooski Valley Parks District
 - Agreed to desk space for now while we explore
 - Storage space no longer available
- Land Access Opportunity Board
 - No space
- VYCC
 - \$300-\$350/month desk
 - \$100/month storage (not available until October 2027)

Upcoming Grant Opportunity

- LCBP Land Acquisition
- Reimbursible

Winooski NRCD - Handbook Revisions

- Review and approval of previously authorized [changes](#)

Annual Dinner

- Updates

Future Board Meeting

- Next scheduled Board Meetings are November 18, 2026 and January 20, 2027
- Annual Dinner is November 12
- Lucas hire anniversary is October 31
- Kara hire anniversary is December 2
- Third Wednesday in December is December 16
- Proposed: Cancel the November and January Board Meetings and meet in December and then again in February. Thoughts?

Winooski NRCD Board Membership

Board Officer Positions (Secretary, Treasurer, Bank Signing Authority)

Proposed Executive Session

- Paid Parental Leave Policy - Discussion
 - What can we afford?
 - Do staff need to use sick and vacation time?
 - Can we cover up to half time for 12 weeks in-house?
 - Program through The Hartford?